



# MALMESBURY TOWN COUNCIL

Minutes of the **Burial Committee Meeting**  
Held at Malmesbury Town Hall on **Tuesday 3<sup>rd</sup> February 2026** at 7pm.

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**Present:** Cllrs I Wallis (Chair), M Crawford-Price (Vice Chair), H Hughes, P Exton, S James, K Power & S D'Arcy

**Also present:** Claire Mann (Town Clerk)

**BC/26/01 To receive apologies for absence**

Apologies received from Cllr Hastings.

**BC/26/02 To receive declarations of interest**

None received.

**BC/26/03 Public participation in respect of items included in this agenda.**

None received.

**BC/26/04 To approve the minutes of the meeting held on 7<sup>th</sup> October and 11<sup>th</sup> November 2025.**

The minutes were approved and signed as a correct record.

**BC/26/05 To note income & expenditure report.**

The income and expenditure report was noted.

**BC/26/06 To note interments to date and any relevant data or information relating to number of deaths in Malmesbury.**

The interments to date were noted.

It was agreed that going forwards the figures would be from financial year to year.

**BC/26/07 To note and consider project status report.**

It was agreed to remove the fence at the South boundary and bench treating as these are now completed. Updates were made to other issues. There were no additions to the report at this stage.

**BC/26/08 To determine next steps for fund raising for the internal work on the Chapel.**

Following discussion it was resolved that the Chair would contact the Funeral Directors to establish if this is an initiative that they will support before any work is undertaken.

**BC/26/09 To consider action to be taken over unauthorised wooden memorial.**

Following discussion it was resolved for the Town Clerk to write to the grave owner again, asking that the memorial is safely anchored and official application received or it will be removed within four weeks of the date of the letter.

**BC/26/10 To determine next cremation area for interments.**

Noting the position of the water pipes, it was agreed to site the next cremation area in a double row, similar to the very original cremation area perpendicular to the first row of the right hand side of the extension.

Meeting was closed at 8.10pm